

Village of Ostrander Pavilion Reservation Rules & Guidelines

- The Pavilion is available to the general public on a **first-come, first-served basis**. Please read the rules thoroughly. When not reserved, others must yield the use of a pavilion to groups that have completed a reservation request. If two separate functions are at the pavilion on the same day, the party with the reservation request has the right to the pavilion.
- Village of Ostrander residents reserving the pavilion for an event/function must contact the Fiscal Officer. Reservations shall be made on a first come, first served basis with **COMPLETION** of a reservation request form and **ACKNOWLEDGEMENT** of rules. Reservation includes pavilion and surrounding 10 feet NOT the entire park grounds. Once the function is over, a reasonable cleaning of the pavilion and the immediate grounds is required (i.e., depositing all litter into proper containers and decorations removed).
- Time of event must be specified and must not exceed 4 hours unless authorized and **clean up must take place within that timeframe**.
- Only a person 21 years of age or older may apply for a reservation request to secure a reservation. Adult supervision is required for individuals under the age of 18.
- The individual whose name appears on the reservation request form must be in attendance throughout the duration of the function and is responsible for the conduct and care of each member of his/her party. The named individual assumes personal liability for damage, destruction, or removal of park property.
- If rescheduling is necessary, the individual who completed the request form must contact the fiscal officer to reschedule within the calendar year, subject to availability.
- The issued reservation request form is not transferable to another individual or group.
- Pavilion **capacity** is not to exceed **50** people.
- **NO SMOKING. NO FIRE** is permitted. No portable stoves may be used within the park.
- The use of, or possession of alcoholic beverages or illegal drugs shall be strictly prohibited at the shelters and on park property.
- The park or pavilion shall not be used in any way for commercial purposes. No individual or group may sell any article, privilege, or service in connection with the use of this permit, before, during or after its use.
- All deliveries of food, beverages, or supplies must be made during the hours of operation on the day of the permit. All materials must be removed from the shelter at the conclusion of the function.
- Decorations **SHALL NOT** be fastened to the pavilion posts, roof rafters, or any other sign or post on park grounds with tape or metal fasteners such as nails, screws, staples, tacks, etc.)

- Rental tents and inflatable carnival style rides or toys are **PROHIBITED** unless authorized by the Village of Ostrander Council.
- **BE RESPECTFUL. NO** loud music or other noise which is plainly audible to neighbors or local businesses near the pavilion or park property is allowed. This provision does not apply to Emergency or law enforcement vehicles.
- **PARKING** IS ALLOWED ALONG THE STREET OR IN GRAVEL PARKING AREAS ONLY. NO MOTORIZED VEHICLES ALLOWED WITHIN THE PARK UNLESS AUTHORIZED BY THE VILLAGE OF OSTRANDER COUNCIL OR IN THE CASE OF AN EMERGENCY.
- **ANYONE DAMAGING PARK PROPERTY OR VIOLATING ANY OF THE ABOVE RULES/REGULATIONS WILL BE PROSECUTED.**

CONTACT

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